

p-Card Packet Check List

The following MUST be returned with your packet

**We HIGHLY suggest sending your packet by a mail system that tracks
(ie...FedEx).**

**You do not need to send it “next day”, but remember the sooner it gets to us
the
sooner the process begins!**

- Original Signed Board/Council Resolution
- BMO Member Account Agreement
- 3 years of Audited Financial Statements (CAFR)

Once you have completed/signed/dated the above referenced documents, send them to:

**Sabina Bednorz-Widelak
BMO Harris Bank, NA
111 W Monroe, 5 East
Chicago, IL 60603**